**About OPAL**

Older People Active Lives (OPAL) is a local charity with a strong reputation and track record of providing a range of impactful services and activities for our older people and their carers. We work in the rural areas of West Cheshire, with a small team of staff and around 200 volunteers. We are working to reduce social isolation and loneliness by running social activities and providing support at home, all with the aim of enhancing people’s health and wellbeing. Meeting people and having fun is what we are about. Our full range of services can be found at [www.opalservices.org.uk](http://www.opalservices.org.uk).

**Part-time Staff Vacancy**

We are looking to expand our Good Neighbour Service supporting older people and carers living at home. Through our team of volunteers visiting people at home offering friendship and company, as well as running simple errands, we aim to maintain people’s health and wellbeing.

We are looking to recruit a second organiser to work in the north part of rural West Cheshire to run this service alongside our organiser in the south.

The ideal person for this job needs to be well organised; someone who can manage teams of people; a good communicator; able to engage with a wide range of people in a supportive and empathetic way; computer literate; and have use of a car.

This post is for 14 hours per week, mostly working core hours in the centre of the working day. The role is primarily home-based for administrative purposes and in people’s homes when carrying out assessment visits. Travel expenses included hourly rate is £13.35 per hour.

If you are someone who like to help improve the lives of others, and you are interested in this post, please email [morag.hutson@opalservices.org.uk](mailto:morag.hutson@opalservices.org.uk) for an application form.

Closing date for receipt of completed applications 5pm Monday 10th June 2024