**Person Specification**

**JOB TITLE: Lead Support Worker**

**REPORTS TO: Registered Manager or Care Co-Ordinator**

**HOURS: 30-37 hours per week**

**SALARY: £25,918 pro rata to full time**

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| E = Essential = Desirable | **E** | **D** |
| **Skills and Abilities** |  |  |
| Excellent attention to detail with high personal standards of work | ü |  |
| Good ICT skills, confident use of Microsoft Word and Excel | ü |  |
| Good general standard of education including literacy and numeracy | ü |  |
| **Qualification** |  |  |
| Level 2 or 3 qualification in Health and Social Care or equivalent with a willingness to commit to training and development | ü |  |
| Full manual Driving Licence holder with a willingness to travel across the service | ü |  |
| **Experience and Background** |  |  |
| Experience of working effectively with people who have complex needs, learning disabilities and/or autism in a regulated service including care work | ü |  |
| Committed to working positively and creatively to meet the needs and aspirations of service users | ü |  |
| Experience of mentoring, supervising or providing a positive and professional role model to peers and students and improving performance |  | ü |
| Knowledge of Health and Safety and Infection Control systems |  | ü |
| **Personal Qualities** |  |  |
| Organised and effective time management skills | ü |  |
| Good team working skills and the ability to work under pressure at times | ü |  |
| Ability to manage own workload with support of the Registered Manager or Care Co-Ordinator | ü |  |
| Excellent communication and interpersonal skills and the ability to relate to service users, staff, families and professionals. | ü |  |