**Manager**

**OPAL Services**

* West Cheshire based
* Part-Time. 30 Hours per week (Open to a variety of working patterns)
* £34,054 pa (= £42,000 FTE)
* Home Based with travel, but also using TEAMS
* Permanent

**About Us**

At OPAL we are on a mission. We want to help older people and their carers in rural West Cheshire by preventing them becoming socially isolated and lonely. So, we run a range of different services in venues such as community centres, church halls and peoples’ homes, all in aid of helping older people to socialise and to stay living at home for longer.

OPAL is a successful charity which is highly respected across the county and we recently won a grant from the National Lottery Reaching Communities fund which will enable us to develop and expand our important services for vulnerable older people.

This is a new post, funded by the Lottery, and if you believe you could fill this role and help take OPAL to the next level, we would love to hear from you.

**About the Role**

As manager, you will organise and direct the day-to-day work of OPAL, ensuring it is an effective organisation, meeting the needs of its members, staff, volunteers and stakeholders. Prior experience of working in the charity sector is not necessary, but some knowledge and an understanding of the issues that can affect older people and their carers living in rural communities, would be advantageous, as would a background in Social or Health Care.

**To Apply**

The Job Description and Person Specification are attached.

Please submit your application with a CV and covering letter (no more than 2 pages) highlighting how your skills and experience will benefit OPAL and equip you for the role, to geoff.hopeterry@opalservices.org.uk by 5pm Monday 14th October 2024. F2F Interviews will be held on Wednesday 23rd October 2024

Further information about OPAL and our services can be found on our website at: [www.opalservices.org.uk](http://www.opalservices.org.uk) We are committed to promoting diversity and equality and welcome applications from all suitably qualified candidates, regardless of their race, gender, disability, religion/belief, sexual orientation or age.